

ABOUT THE LIBRARY

The Library has a collection of 17219 books on various subjects taught along with encyclopaedias, dictionaries, reference etc.

The Library is member of [NLIST of INFLIBNET](#) and [DELNET](#) for e-resources like books, journals etc. This caters the interest of faculty members. Some back volumes of journals like University News, Economic and Political Weekly, Current Science, India Journal of Chemistry , Section A, Science & Culture are also available in the library. All teachers, non-teaching staff and students are members of the library. Retired teachers, non-teaching staff, ex-students may use the reading room facilities after the permission of authority. Member of others colleges in the same premises may also take reading room facilities after the permission of the authority. Various services are offered for users : Lending (issue and return of books, journals), Reference/reading room facilities, Display of new arrivals, Card Catalogue (manual and computer version), Internet, OPAC, e-resources of books,journals,theses and dissertations,video cassettes,sound recordings etc., Bibliographic services, Users orientation about the library, reading room facilities availed with permission from Bangabasi College Library, inter library loan from DELNET. It undertakes pest control programmes. Presently, the library is under CCTV camera surveillance.

On-going project : Library has installed KOHA-a open source library software and more than 9402 books have been entered and can be searched on OPAC. The library has introduced automated circulation module for 1st year Students and Teachers. LAN is available for data entry within the library. Wifi facility is available in the library.

Feedback from users are always encouraged for the development of the library.

E-information

- [Calcutta University Syllabus](#)
- [Karmakshetra \(Bengali Employment News\)](#)
- [Employment News](#)
- [Digital Library of India](#)
- [Endangered Archives](#)
- [Government Publications](#)

- E-reference
 - [Acronym Finder](#)
 - [Cambridge Dictionaries online](#)
 - [Symbols | SYMBOLDICTIONARY.NET](#)

- E-atlas
 - [worldatlas](#)

- E-books
 - [Authorama](#)
 - [Project Gutenberg](#)
 - [Free-Ebooks.net](#)

- E-Newspapers
 - [Anandabazar patrika](#)
 - [Aajkaal](#)
 - [Bartaman Patrika](#)
 - [The Hindu](#)
 - [The Telegraph](#)
 - [The Times of India](#)
 - [The Statesman](#)
 - [Sanmarg](#)
 - [Dainik Jagaran](#)
 - [Rashtriya Sahara](#)

- News Channel
 - [ABP Ananda](#)
 - [24 Ghanta](#)
 - [NDTV](#)
 - [Aajtak](#)
 - [Zee News](#)

- Institutional Repositories
 - [Shodhganga \(A reservoir of Indian theses\)](#)
 - [The World Bank e-Library](#)

- Demographic Information
 - [World Bank Open Data/](#)
 - [Census of India](#)

- Institution
 - [University of Calcutta](#)
 - [National library of India](#)
 - [British Council library, Kolkata](#)
 - [American library](#)
 - [United States – India Educational Foundation](#)

Library News & Updates

1. **Students are asked to collect Library Cards.**
2. **Introduced computerization in Circulation (Lending & Reference) Module for Teachers, Students**

Library Rules

The working hours in the library: 5:10p.m. – 9:10p.m.

The library remains closed on Sunday and other college holidays.

Library Civics

Silence should be maintained in the library. Conversation, smoking, sleeping, loitering, spitting are not allowed. Mobile phones must be switched off before entering the library. Every user should sign the register before entering the library.

Membership

The membership of the library is open to students, teachers and non-teaching staff of the college.

Ex-students, retired teachers and retired non-teaching staff of this college are allowed to use the reading room facilities.

Issue of Books

After admission, three cards for Honours course and two cards for General course are issued to the students. The Honours students may borrow upto three books and General students may borrow two books for home issue. In the reading room students may take upto five books at a time by producing reference card.

The teachers of the college may borrow upto ten books for home issue and upto ten books for reference use.

The non-teaching staff of the college may borrow upto two books for home issue.

Care of Books/Journals

Every borrower shall be responsible for proper care of books issued to them. Before borrowing books they are advised to check the condition of the book. If any book is found damaged / mutilated etc., the person to whom the book was issued last will be held responsible for such act and shall be liable to compensate for the same. Books lost by the borrower must be replaced.

Fine

The books lent to students must be returned within 15 days from the date of issue. If anyone fails to return the book within the due, he/she shall have to pay a fine of ten paisa per day till the date of return.

Library Clearance

Every borrower (student) leaving the college shall be required to submit a library clearance certificate to the office before their Form Fill Up.

All teachers and members of non-teaching staff leaving the college shall obtain a library clearance certificate.

Library Internet Use Policy

1. Internet computers will not be used for illegal activity, to access illegal material, or to access materials that might be considered obscene.
2. Installation, downloading or modification software is prohibited.
3. Users will respect copyright laws, licensing agreements and cyber laws of the country.

4. Users will not make any attempt to gain unauthorized access to restricted files or networks, or to damage or modify computer equipment or software, or to use e-mail/chat etc., for private purposes.
5. Users must sign up to use the internet in library's internet register.
6. Access session will be limited to 15 minutes to provide access for other users. However, the time schedule may be altered according to the demand under the surveillance of the librarian.
7. Users will respect the privacy of other users, and will refrain from attempting to view or read material being used by others.

NLIST Database- [Click here](#)

Library Staff:

1. Kalyanpada Banerjee
2. Koyel Das
3. Swati Bhattacharya
4. Tanushree Mondal De (Data Operator)