



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		BANGABASI EVENING COLLEGE
Name of the head of the Institution		Sanjib Chattopadhyay
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03323510304
Mobile no.		9088210669
Registered Email		info@bangabasievening.edu.in
Alternate Email		sanjib_chatt@rediffmail.com
Address		19, Rajkumar Chakraborty Sarani
City/Town		Kolkata
State/UT		West Bengal
Pincode		700009
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Banamali Roy
Phone no/Alternate Phone no.	03323510304
Mobile no.	9239031580
Registered Email	banamaliroy@yahoo.co.in
Alternate Email	bec.naac2015@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.bangabasievening.edu.in/home/aqar">http://www.bangabasievening.edu.in/home/aqar</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.bangabasievening.edu.in/img/Prospectus-23.pdf">http://www.bangabasievening.edu.in/img/Prospectus-23.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.42	2009	29-Jan-2009	28-Jan-2016
2	B+	2.61	2016	14-Dec-2016	15-Dec-2022

<b>6. Date of Establishment of IQAC</b>	22-Apr-2014
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Celebration National Mathematics Day	22-Feb-2019 1	97

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department	DST	West Bengal State Council of Science & Technology (WBCST)	2019 1	35000
Institution	WB Rashtriya Uchhatar Shiksha Abhiyan (RUSA)	RUSA	2020 1460	5000000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

The College had been awarded a grant of Rs. 2 Crores under RUSA 02 in the session 201819, as outlined in the AQAR 201819. IQAC has continued rendering its support in ensuring the proper utilization of the first instalment of this grant in activities involving renovation of the college, procuring instruments for the laboratories, buying new books under the Semester and CBCS System, procuring air conditioning machines and sports goods. Academic Auditing Processing of CAS Papers Feedback from Stakeholders Organize Seminars and workshop for students and teachers

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Introduce of Skill Education	PMKVY
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	07-Feb-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

13-Feb-2020

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to the University of Calcutta and abides by the university prescribed curriculum of 1+1+1 system and the Choice Based Credit System (CBCS). The institution is committed to effectively delivering the prescribed curricula in a systematic manner and the following actions have been taken to ensure the same: a) Institutional Calendar: In addition to the University Academic Calendar, the institutional calendar is prepared giving academic and administrative details, such as commencement of session, number of working and teaching days, list of holidays, probable dates of Internal Assessments, Tutorial examinations, semester evaluations, University and college examinations. The above details are displayed on the notice boards and on the College Website. b) Prospectus: The prospectus introduces the students to the vision, mission and goals of the institution. It provides detailed information regarding the eligibility criteria and procedure for admission. c) Time Table: The time-table drafted by a designated routine committee specifies the allocated slots for theory, practical, tutorial and remedial classes taken by the respective teachers. Suitable slots are also kept for Departmental talk,

students' seminars, conferences and library hours. d) Attendance Register: The registers are maintained to keep a record of the attendance of students in theory, practical, tutorial and remedial classes of both honours and general programmes. This helps in documenting the monthly attendance of the students which is later displayed on the respective Departmental notice boards. e) Effective distribution and completion of syllabus: The IQAC requests the teachers to submit teaching plans along with the implementation report of the previous session/semester to record the extent of syllabus covered within the stipulated time. f) ICT: There are six classrooms which are ICT enabled including one room with lecture capturing facility. This facilitates the teaching-learning process and makes it entertaining while recording classroom lectures for future reference. g) Orientation and Evaluation: To ensure continuous internal assessment the Departmental teachers regularly interact with students evaluating them orally and through written class tests. The college expands the learning horizon of the students by going beyond the curricular framework by regularly organizing Departmental seminars, excursions, book exhibitions and putting up wall magazines. h) Library: The college has one Central and one departmental libraries.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Anthropology	28
BSc	Mathematics	44

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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

Procedures for 360 degree feedback system for Teachers, Students, Employers, Alumni and Parents in place.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BVoc	BFSI and HT	100	60	30
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2806	39	51	4	4

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
50	30	10	4	2	6

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentor – mentee system has created a close relationship between students and teachers. The teachers pay individual attention to the problems of mentees and offer counselling.

Number of students enrolled in the	Number of fulltime teachers	Mentor : Mentee Ratio
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institution		
2845	51	1:56

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	51	0	9	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Prosenjit Mukherjee	Assistant Professor	Best NSS Program Officer Award
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	NIL	NIL	Nil	Nil
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For each course the internal assessment is 20 of the full marks. It comprises of marks on attendance and internal examination. Course wise attendance of each subject is recorded by each Department of the college.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution adheres to the academic calendar of the University of Calcutta and on the basis of the university calendar, prepares its own specific institutional calendar. All examinations, publication of results, admission and other related academic matters are done in accordance with the academic calendar. Classes are held and meetings of the Governing Body, Teachers' Council, Academic SubCommittee and IQAC are organized in a planned manner so that the academic schedule is not disrupted and students do not suffer. Teachers, too prepare their Teaching Plans in accordance with the Academic Calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://bangabasieveningcollege.in/BEC\\_PO\\_CO2.6.1.pdf](https://bangabasieveningcollege.in/BEC_PO_CO2.6.1.pdf)

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
NIL	BSc	Science	122	51	42
PMT	MSc	Pure Mathematics	20	20	100
NIL	BA	Arts	124	43	37
NIL	BCom	Commerce	320	72	23
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://bangabasieveningcollege.in/naac\\_sss/administrator/final\\_report.php?session=2019-20](https://bangabasieveningcollege.in/naac_sss/administrator/final_report.php?session=2019-20)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	Nil	Nil
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Mathematics Day	Mathematics	22/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)



Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Bengali	6	Nil
National	Political Science	8	Nil
National	History	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	2
Political Science	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Influence of impreciseness in designing tritrophic level complex food chain modeling in interval environment	Banamali Roy	Difference Equations (Spinger)	2020	10	Bangabasi Evening College	6
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Influence of impreciseness in designing tritrophic level complex	Banamali	Difference Equations (Spinger)	2020	10	6	Bangabasi Evening College

food chain modeling in interval environment					
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	2	1	2
Attended/Seminars/Workshops	1	2	2	3
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Day	University of Calcutta	3	37
Blood Donation camp organized by the students union	Bangabasi Evening College	7	160
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
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#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
No file uploaded.				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0
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#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	0	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
691666	691666

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
OPAC	Fully	Open software	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19200	650000	22	50000	19222	655000

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Banamali Roy	PDE	LMS	15/07/2020
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	43	3	1	1	4	4	4	32	2
Added	36	0	0	0	0	0	0	0	0
Total	79	3	1	1	4	4	4	32	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

32 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Learning Management System (Eshikshak)	<a href="https://eshikshak.bangabasieveningcollege.in/">https://eshikshak.bangabasieveningcollege.in/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1745000	1745000	691666	691666

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratories of the institution maintain stock register for keeping a list of chemicals, glassware and any other instrument used in the laboratory. Maintenance for different laboratory instruments, machines, etc. is done by hired technicians. The Library sub-committee is constituted of faculty members from all academic Departments as well as representative from students. The committee, as per the budgetary provisions or funds available, takes decisions regarding the Departmental allotment, mode of purchase, and maintenance of existing books

<http://www.bangabasievening.edu.in/>

**CRITERION V – STUDENT SUPPORT AND PROGRESSION****5.1 – Student Support**

## 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support from institution	45	23600
Financial Support from Other Sources			
a) National	Kanyashree, SC, ST, MIORITY	145	1134560
b) International	0	0	0
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## 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
0	Nil	0	0
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## 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Soft Skill	120	112	6	0
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## 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

**5.2 – Student Progression**

## 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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## 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2020	3	B.Sc	Mathematics	Calcutta University	M.Sc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
GATE	3
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	College	780
Sports	College	480
Independence Day, 2019	College	137
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	National	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student representative council active throughout the year and organizing festivals and celebrations such as Foundation day celebration, Annual fest , Spring festival (Basanto utsav), Saraswati puja, Teachers' day, Freshers' welcome, Rakhi Bandhan utsav, Blood Donation Camp etc

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Bangabasi Evening College Alumni Association was established in the year 2004. Alumni Association uses to give valuable suggestions for all round development of the college. One member of the association has donated a fund to provide prize to the first rank holder in Sanskrit.

5.4.2 – No. of enrolled Alumni:

580

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

Activities organized by Alumni Association: 1. Blood Donation Camp 2. Health Checkup 3. Tree Plantation.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision:- 1. To manifest the potential of the students through imparting all round knowledge and thereby to equip them to take up the challenges of ever changing scenario of the universe. 2. To equip the students of low socioeconomic strata of the society to be ideal citizens of India Mission:- To empower both male and female students to be independent in all spheres of their lives.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As per the statute, the college has to follow and implement curricula as formed by the University of Calcutta, but academic calendar has been maintained by the college be to followed meticulously. However, this college has made a curriculum of its own in M.Sc. Course in Mathematics to prepare the students to be truly worthy of this degree.
Teaching and Learning	1. By conducting class, annual tests on regular basis, the college makes the students better equipped for examination. 2. By holding seminars, quiz contests, academic workshops students are kept abreast of new developments and current trends in education. 3. Students are imparted practical based knowledge through field study, project work etc. 4. Audiovisual medium viz. OHP, Computers etc. are wide used in teaching. 5. Students are encouraged to question the teachers, also to discuss among themselves to have a thorough understanding of the subject. 6. Internet facility has been extended to all the students apart from teaching and non-teaching staff. 7. Since a bulk portion of the students are either First generation or second generation learners, teachers make the students to have self belief.

<p>Examination and Evaluation</p>	<p>1.The college conducts University Examinations every year. 2.The college holds class tests,mid-term tests and annual tests to evaluate the progress of the students. 3.The answer-scripts are shown to the students and discussed in detail for rectification.</p>
<p>Research and Development</p>	<ul style="list-style-type: none"> <li>• In spite of space constrains, this college encourages he teachers, most particularly, the young teachers to take research projects and for this to achieve necessary space and equipments are provided as far possible.</li> <li>• The result of the encouragement has already been showing its' fruits. As many as eight to ten teachers are presenting Minor research Projects in various fields of their interests.</li> <li>• In order to update the current trend in research, teachers are provided with various journals, magazines etc. They are also released from their duties of the college to attend seminars, paper</li> </ul>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<ul style="list-style-type: none"> <li>• To have automation of the library service has been started at war footing basis and considerable progress has been already achieved in this direction.</li> <li>• Up-to-date books, journals, employment news, magazines etc. are purchased on regular basis and keen eyes are given so that library users get maximum benefits.</li> <li>• Wi-Fi facility has already been extended.</li> <li>• Laboratories and other allied streams are upgraded by purchasing equipments, instruments etc.</li> <li>• Some departments have their own departmental libraries.</li> <li>• ICT Rooms are there.</li> <li>• Internet Service has been provided to all library users.</li> </ul>
<p>Human Resource Management</p>	<ul style="list-style-type: none"> <li>• College has attempted all avenues to get maximum use of available human resources.</li> <li>• College has limited scope in recruiting teachers or teaching staff as these are governed by Govt. Nevertheless, the college also appoints some guest lecturers casual nonteaching staff to compensate the dearth of permanent teachers and non-teaching and special quality staff.</li> <li>• For managing the affairs of the students the college has constituted Students' Union following C.U.'s Guidelines, so that grievances of students get proper voice and redressal.</li> <li>• Similarly, a duly elected Teachers' Council is there to discuss the ways and means for smooth</li> </ul>



running of academic matters. There is also a Non-Teaching Association for taking up the matters of non-Teaching staff. • Above all, there is a Governing Body which looks after the entire affairs of the college for smooth running. G.B. has representatives from teaching and nonteaching staff and from students. Outside members are present to take up a neutral but academy-friendly every year

**Admission of Students**

• Students are admitted partially on on- line basis following the guideline of the University of Calcutta and state Government regarding minimum qualification for admission in various courses and also regarding seat reservation for SC, ST, OBC, Minority, PH students. • Admission of students is done on the basis of merit. • Admission Committee members along with teachers help the students seeking admission in all respects viz. counseling, filling up of forms in online method. • All relevant notification regarding admission criteria, fees structure, number of seats etc. are in the website.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Planning and Development	Smart classroom, lecture capturing system
Administration	Customized office software
Finance and Accounts	WBISM (salary) and WBIMS (Govt. grants), Tally
Student Admission and Support	Online centralized admission system
Examination	CU Examination marks are being uploaded in the CU portal

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2020	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	25/06/2019	08/07/2019	15
Orientation Course (Online)	1	28/07/2020	17/08/2020	15
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	16	7	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers- Provident Fund, Group Insurance, salary saving Schemes in L.I.C., T.A. for official work etc.	Non-Teaching Staff Group Insurance, Provident Fund, Nonteaching Health Welfare Fund (which has been generated through Donation Fund).	Students- Students Health Home, Free Concession for financially needy students, Government Scholarship viz. Minority scholarship, Kanyashree etc. Award, Prize (which has been generated through various donation fund)

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The college has a mechanism for both internal and external audit. Competent auditor is appointed by the Governing Body for internal audit. The external/statutory audit is carried out by a Government auditor appointed by the Department of Higher Education, Government of West Bengal. The external/statutory audit has been completed up to the session 2018-19 from the inception of the college.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

NIL	0	0
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University proposed eminent academicians	Yes	Governing Body, IQAC, Academic Sub Committee, Teachers' Council of Bangabasi Evening College
Administrative	Yes	Chartered Accountants, Expert	Yes	Governing Body and Chartered

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Every year parent teacher meetings for all Honours Departments take place and the suggestions made during the meeting are forwarded to the relevant authority via feedback forms
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6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> <li>• Non-teaching Health Welfare fund has been created through donation, the interest of which are given to needy staff.</li> <li>• To save staff, computer training is given, the fees of which are borne by the college.</li> </ul>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Submission of data for AISHE portal Submission of NIRF Data
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Celebration of National Mathematics Day	05/02/2019	22/02/2019	22/02/2019	97
2019	Celebration	14/08/2019	05/09/2019	05/09/2019	230

of Teachers  
Day

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day Celebrations	19/02/2020	19/02/2020	90	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Alternative energy: Solar Energy ( 5 ) and LED bulb to reduce power Consumption

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	07/01/2020	60	E-sikshak-1	Learning Management System (LMS)	230

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	01/01/2020	No students shall smoke or partake of alcoholic drugs at the college campus
Code of Conduct for Teachers	01/01/2020	1. A teacher shall not remain absent from duty without proper sanction of leave. 2. A teacher shall not make use of

institutional resources or facilities for personal purpose. 3. Teacher shall work for holistic development of students.

Code of Conduct for Governing body

01/01/2020

Members of the Governing body should be unbiased and impartial in their decision making

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood donation camp in college campus	01/01/2020	01/01/2020	158
Health check up camp in college campus	05/03/2020	05/03/2020	180
Bhasha Divas (Language Day) celebration	21/02/2020	21/02/2020	110
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation of shrubs, plants are done at the gateway. The campus has been declared smoking free, plastic free zone. Installation of drinking water facilities and AMC for the same have been maintained. Contribution made by functional units of the National Service Scheme (NSS) of the College is significant. Students are encouraged by the NSS to actively participate in the campus cleaning drive of the College as part of the Swachh Bharat Abhijan.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. To Participate UBA 2.0 and Identifying five villages in the District of South 24 Parganas. 2. To introduce more skill education in the College in near future. 3. Establishment of NDLI CLUB

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.bangabasievening.edu.in/>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision:- 1. To manifest the potential of the students through imparting all round knowledge and thereby to equip them to take up the challenges of ever changing scenario of the universe. 2. To equip the students of low socioeconomic strata of the society to be ideal citizens of India Mission:- To empower both male and female students to be independent in all spheres of their lives.

Provide the weblink of the institution

**8.Future Plans of Actions for Next Academic Year**

1. Preparation of Blue Book for each employee. 2. Formation of Cultural Club among the students. 3. Opening of new program M.Voc in Travel and Tourism. 4. Opening of Bank account of each NTS. 5. Upgradation of E-Library.